

Off-campus access Himmelfarb Health Sciences Library

Obtaining a GW NetID

What is a GW NetID?

A GW NetID is an @gwu.edu or @gmail.gwu.edu email login. A GW NetID will allow you to access Colonial Mail (faculty and staff) or GWMail (students), Blackboard, and VPN (GWireless) which provides off-campus and wireless access to Himmelfarb Library's electronic databases, journals, and texts. While Himmelfarb Library does not manage the systems associated with obtaining a GW NetID, we provide these instructions as a courtesy to GWUMC users.

Need help?

GWUMC faculty members can contact Faculty Affairs at 202-994-3266 for assistance in setting up a GW NetID.

What information do I need to set up a GW NetID?

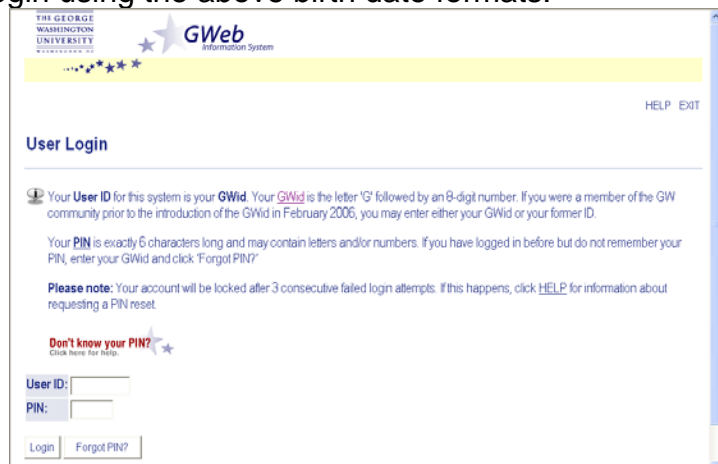
- GWid (the letter 'G' followed by an 8-digit number).
- GWeb Information System PIN (6 characters, containing letters and/or numbers).

How can I determine my GWid?

- Contact the Banner Security office at 202-994-0567.

How can I determine my GWeb Information System PIN?

- If you are a first-time user, confirm your GWeb Information System PIN:
 - Access the [GWeb Information System website](#).
 - Enter your GWid as your User ID.
 - Your PIN will be either:
 - Your birth date in MMDDYY format (Ex: April 14, 1960 = 041460).
 - Your birth date in MMY99 format (Ex: April 14, 1960 = 046099).
- If you don't remember your PIN and/or the above birth date formats don't work, you will need to have your PIN reset. To request a PIN reset:
 - Photocopy your driver's license, government ID, or GWorld card.
 - Label the photocopy 'PIN Reset Request'.
 - Write the following information on the photocopy: your full name, a phone number or email address, and your signature.
 - Fax the page to the Banner Security Office at 202-994-0722.
 - Wait 24 hours, then login using the above birth date formats.



The screenshot shows the GWeb Information System User Login page. At the top left is the logo for The George Washington University. To the right is the GWeb Information System logo. Below the logos is a yellow bar with a starburst graphic. In the top right corner, there are links for 'HELP' and 'EXIT'. The main heading is 'User Login'. Below this, there is a paragraph explaining that the User ID is the GWid (G followed by an 8-digit number) and that the PIN is exactly 6 characters long. A 'Please note' section states that the account will be locked after 3 consecutive failed login attempts. There is a link for 'Don't know your PIN?' with a starburst graphic. At the bottom, there are input fields for 'User ID:' and 'PIN:', and two buttons: 'Login' and 'Forgot PIN?'.

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I have my Gwid and my GWeb Information System PIN. How do I set up my GW NetID (@gwu.edu email or @gmail.gwu.edu login)?

1. Access the [ISS Help Desk Account Center](#) then click on 'Create NetID'.
2. Enter your Gwid (the letter 'G' followed by an 8-digit number).
3. Enter your GWeb Information System PIN.
4. Select and enter a username which is between 3 and 8 characters long and starts with 2 letters. This username will serve as your email address (username@gwu.edu for faculty and staff; username@gmail.gwu.edu for students).
5. Enter a password that is exactly 8 characters long. The password that you select cannot contain your name, your login, or any dictionary words.
6. Click on 'Request Account.'
7. A confirmation page will display to confirm your username; confirm your selection.
8. Your account should be available within a few hours. You can test the account by logging into [Colonial Mail](#) (faculty and staff) or [GWMail](#) (students).

GW Alerts | MyGW | GWeb Info System | Blackboard | Colonial Mail | GWWeather

ISS HELP DESK > Account Center Search: Go!

Quick Links: Sign Up For: [Virus Alerts](#) | [ISS News Alerts](#)

Create NetIDs | Password Resets

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NetID is a single username (with a corresponding password) that gives you access to GWMail (Email), MyGW (GW's Portal) and Blackboard (Online Course Software). You can use your NetID to request personal web space (Acad), Research Space or Access Computer Labs on campus.

» If your email address at GW is janedoe@gwu.edu, your NetID is simply janedoe.

Students, Staff & Faculty

BEFORE CREATING NetIDs: NetID creation requires a current PIN, i.e., a non-expired PIN that you have used at least once to [log into GWeb Info System](#). If you are new to GW, have not used GWeb Info System previously, and/or have just gotten your PIN reset by the security office, please [log into GWeb Info System](#) and reset your PIN from the default PIN to one of your own choosing before attempting to create a NetID.

» **Create NetID** - to get access to GWMail (Email), Blackboard and MyGW

» **Consortium Students** - Go to [Consortium Students](#) page to enter your birth date before entering your NetID to log into Blackboard.

Once you have your NetID, you can use it to access:

- » **Acad** -- Academic computing
- » **Research2** -- For computer labs

GW Account Central

Enter your **Gwid**. Your Gwid is a 'G' followed by eight digits. If you do not know your Gwid, please visit the [Gwid page](#) to retrieve it.

Gwid:

Enter your 6-digit **PIN**.

Note: Your PIN would be the same one that you use for accessing the Banner Information System or GWeb.
Are you [unsure what your PIN is?](#)
If you think your PIN is more than 6 characters, please just enter the first six characters.

PIN:

Please choose an **E-mail address**. The user portion of your e-mail address must be between 3 and 8 characters, and must start with two letters. It may only contain lowercase characters, numbers, and the underscore character.

Note: In addition to being the user portion of your e-mail address, this will be the name used to log in to various machines at GW.
Once you choose a userid, it **will not be changed**. We highly suggest using some combination of your real name, such as your first initial and last name.
Do not type something silly or offensive in this field (or what you intend to be your password) to 'test if it works'. This will become your e-mail address if you do!

E-mail address: @gwu.edu