

HSPI Internship Program

Objectives

- To utilize bright, motivated, and talented students to further HSPI's outreach, communications, and policy goals
- To develop better connections between HSPI and the GW community
- To involve students in the work of HSPI and provide them with meaningful professional development and a useful academic supplement

Eligibility Guidelines

- Available for approximately 15-20 hours per week, M-F, business hours
- Sophomores and juniors preferred; freshmen and seniors will be considered
- Possess strong written and oral communication skills
- Demonstrated interest and background knowledge in some aspect of homeland security, national security, emergency management, emergency response
- Background in research, outreach, public relations, web editing
- NB: Internship is not restricted to GW students only

Minimum Duties

- Attend and support HSPI events when available (duties may include hosting, setup, note-taking, Twittering, etc.)
- Assist HSPI staff in a research assistant capacity
- Compose occasional summaries, resource pages, and other documents for events
- Follow homeland and international security issues and keep staff informed of any relevant publications or events of interest
- Perform outreach and public relations duties as assigned
- Assist with web-based maintenance and communication (including website, Twitter, Facebook, email etc)

Application

- Consist of a cover letter, resume, 1-2 page writing sample, and anticipated availability
- Submit to hspi@gwu.edu with "Internship Application" in the subject line

Supervision

- Point of contact for the HSPI intern program is Brian Engel, Presidential Administrative Fellow, mcabee@gwumc.edu, 202-994-4724
- Policy Analysts will provide direction to interns primarily based on HSPI's needs and secondarily based on the academic interests of the interns.