



CONFIDENTIAL DRAFT

**'Planning a National Nursing Quality and Safety Alliance'  
Project Schedule and Timeline**

To achieve the project's aims, a series of stepwise decisions, relying on a democratic process and informed by data and information gathering has been planned. The following outlines the meeting schedule and proposed discussions that will be pursued:

**Conference call #1: December 9, 2008, 3:00 p.m.- 4:00 p.m. (Eastern)**

Primary purpose(s):

- Provide project overview, aims/objectives, key deliverables, and schedule
- Review expectations and establish 'ground rules' for participation
- Solicit and identify concerns in project
- Begin to envision the role of a national Nursing Quality and Safety Alliance
- Answer/respond to questions

**Meeting #1: January 26, 2009**

Primary purpose(s):

- Review the impacts of the underperforming health care system and nursing's role in mitigating health and safety lapses (guest speaker)
- Review public and private payer directions in establishing a transparency agenda and the roles of various Alliances (guest speaker)
- Review existing Alliance "landscape" including mission, functions/activities, membership, governance/leadership, funding model
- Summarize existing nursing policy activities related to quality, safety, and value
- Identify/brainstorm gaps for which there is a high need and no/little activity

**Conference call #2: February 26, 2009, 10:00 a.m.- 12:00 noon (Eastern)**

Primary purpose(s):

- Identify key efforts to measure and incentivize high value care across a health care episode (guest speaker)
- Review preliminary SWOT analysis of environmental landscape
- Envision the preliminary functions, roles, and priorities for NQSA
- Solicit interest in and commitment to NQSA as envisioned

**Meeting #2: April 8, 2009**

Primary purpose(s):

- Summarize key directions in value driven health care (guest speaker)
- Finalize formal SWOT analysis of environmental landscape
- Refine functions, roles, and priorities for the NQSA to assume
- Review preliminary governance structure
- Review preliminary financials
- Solicit interest in and commitment to NQSA as envisioned

**Conference call #3: May 14, 2009, 3:00 pm – 5:00 pm (Eastern)**

Primary purpose(s):

- Provide consumer and purchaser perspectives on value-based health care (guest speaker)
- Refine functions, roles, priorities, revised governance structure, financials for NQSA
- Identify/brainstorm next steps
- Confirm interest in and commitment to NQSA as envisioned

**Meeting #3: July 20, 2009**

Primary purpose(s):

- Review 'state' of patient safety in health care (guest speaker)
- Finalize functions, roles, priorities, revised governance structure, financials of NQSA
- Reconfirm interest in and commitment to NQSA as envisioned
- Finalize next steps

**Conference call #4: TBD in August 2009**

Primary purpose(s):

- Resolve outstanding issues
- Reconfirm interest in and commitment to NQSA as envisioned