

# THE **GEORGE WASHINGTON UNIVERSITY**

financial assistance overview

For the 2009-2010 academic year, the cost for the distance education programs in the Department of Nursing Education is \$571 per credit plus a \$35 registration fee each semester. The \$50 library fee is optional; you can waive this fee when you return your tuition payment.

## FINANCIAL ASSISTANCE

The Office of Student Financial Assistance provides financial aid through federal Stafford Loans and alternative loans to graduate students seeking to finance their graduate education. The Student Financial Assistance office processes and distributes the loans, and serves as a contact point for veterans' benefits. These Web sites provide a brief description of the loan programs, as well as an overview of the application process.

<http://colonialcentral.gwu.edu/paying/gradfunding/>

If you're a first-time Stafford Loan borrower at GW, you must complete a federally required entrance interview. You may complete the application online by visiting the Web site below. Your loan won't be certified until your loan application materials are complete.

<http://gwired.gwu.edu/finaid-g/EntranceExitCounseling/>

A half-time student needs to be registered for six to eight credits or at least two courses. A full-time student is registered for nine or more credits or at least three courses. If you're receiving a student loan, you must register by the first day of classes for the number of credit hours reported on your loan questionnaire. If you register for fewer credit hours than you've reported, your loan won't be disbursed until you've submitted a rebudget request to the Student Financial Assistance office. This document must be received no later than the end of the add/drop period for courses.

**NOTE:** Please remember to include the approximate costs of your on-campus experiences in your financial aid application forms. CRA and NLM students are required to come to campus once; NP students must come to campus twice. DNP students are required to come to campus three times. Students are responsible for airfare and housing accommodations while on campus.

If you have any questions regarding financial aid, please contact:

### **Office of Student Financial Assistance**

2121 I St. NW, Suite 310

Washington, DC 20052

P 202.994.6620

F 202.994.0906

E [finaid@gwu.edu](mailto:finaid@gwu.edu)

### **Office of Graduate Student Assistantships and Fellowships**

2121 I St. NW, Suite 602

Washington, DC 20052

P 202.994.6822

F 202.994.8845

E [gradfell@gwu.edu](mailto:gradfell@gwu.edu)

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## EMPLOYER REIMBURSEMENT

If all or part of tuition is being paid by a sponsor, government, or company, mail or hand-deliver your authorization documents to the Office of Students Account Services, 801 22nd St. NW, Suite T-102, Washington, DC 20052.

Documents must be submitted by the third week of the semester to avoid a late submittal fee of up to \$100. Please do not mail your documents in the envelope provided with your invoice or bill; it will only delay them. Do not submit your schedule and invoice to your sponsor for payment. You must pay all tuition and fees not covered by your sponsor by the due date printed on your invoice. Your sponsor will be billed at the end of the add/drop period.

The university does not accept sponsorship documentation that is contingent upon grades received for course work. Any charges not paid by your sponsor by the end of the semester will be your responsibility.

GW no longer mails grades to students, so there are three ways to find that information for your employer:

- **Go to Blackboard.** It will have your grade posted and you can print it off.
- **Go to the GWeb Info System** and print your grade from there. This is especially helpful for tuition reimbursement purposes.
- **Go to your professor.** If you have questions regarding your grade, contact your professor or adviser for information and assistance.

If you have additional questions or concerns, please contact the Department of Nursing Education at 202.994.7901 or [nursing@gwumc.edu](mailto:nursing@gwumc.edu).

## BILLING & PAYMENT

The Office of Student Account Services is the billing and collections office for student tuition, course fees, room, and board. Student Accounts Services will send a schedule and invoice specifying your payment due date at initial registration once you have registered for classes. For detailed information about paying your tuition, visit the following Web site:

<http://colonialcentral.gwu.edu/billing/paying/>

Student Accounts Services offers two payment plans: full and monthly. Monthly payment plans are only available for fall and spring semesters. Payment is due by the first day of the semester unless you're on the monthly payment plan. Contact TuitionPay at [www.tuitionpay.com](http://www.tuitionpay.com) or 800.635.0120 to sign up for the monthly payment plan. Monthly payment plans start in June for the fall semester and in November for the spring semester.

You must return the top portion of the schedule and invoice to the address on the form to confirm your registration, even if no payment is due. Remember, the Voluntary Library fee is optional, and payment is due by the first day of class.

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If you pay your bill by mail, send your check and money order (made out to The George Washington University) to the Office of the Cashier, 800 21st St. NW, Washington, DC 20052. Be sure to include your Gwid number on your payment.

The university also accepts online check payments payments for all off-campus courses. Visit the Web page below to pay online.

<https://my.gwu.edu/checkpayonline/>

All unpaid balances are subject to an annual interest rate of 12 percent from the first day of the semester or summer session, and a \$75 late payment fee will be charged each month. Students who have a balance of \$500 or more on their account will not be able to register for classes.

The university will send you a monthly statement that summarizes the recent activity and current balances of your account. If your account is financially encumbered, you will have a hold placed on future registration privileges, transcripts, diplomas, and other academic information. The student is responsible for any collection fees over and above what is owed to their student account.

In order to avoid billing problems, contact the Office of Student Accounts Services if you have not received your schedule and invoice within 14 days of registering.

If you have questions about your account, contact the following:

- Last names A-L: 202.994.5861
- Last names M-Z: 202.994.5866