

# **POLICY ON RESIDENT PROGRAM SIZE REDUCTION OR CLOSURE OF A PROGRAM OR THE SPONSORING INSTITUTION**

## **PURPOSE:**

This policy is designed to outline the process which will be followed by the Medical Center and residency programs in the case of reduction in size or closure of a residency program or closure of the sponsoring institution.

## **POLICY:**

1. In the event of a program closure or reduction in size, or the closure of the sponsoring institution, the Medical Center will make every effort to allow residents already in the program to complete their education.
2. The residents will be notified as early as possible regarding program closure or reduction in size.
3. The Medical Center will inform the Graduate Medical Education Committee (GMEC) and the Designated Institutional Official (DIO) and the residents as soon as possible should the sponsoring institution intend to close.
4. If the Medical Center is unable to allow the residents to complete the program, every effort will be made in assisting the residents in enrolling in an ACGME accredited program in which they can continue their education.

Effective: July 1, 1999

Revised, reviewed and approved: GMEC November 15, 1999

Revised, reviewed and approved by the GMEC: July 15, 2002

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